REPORTS INVENTORY

PREPARE IN DUPLICATE

DDS/OC-063

1. TITLE OF REPORT (if a fill-in report include Form No.)	2. TYPE OF REPORT	X STATISTICAL
Cryptographic Material Requirements		NARRATIVE
		MACHINE-NAME LISTING

3. FUNCTIONAL AREA	PERSONNEL	TRAINING	ADMIN. GENERAL
	LOGISTICS	SECURITY	OTHER (specify)
	MEDICAL	FINANCE	X COMMUNICATIONS

4. NO. OF COPIES PREPARED	5. FREQUENCY (weekly, monthly, quarterly, etc.)	6. DISTRIBUTION (No. of components and number of copies)
2	Annually	National Security Agency

7. FORMAT (memorandum, form computer print-out, etc)	8. ADP PROCESSING			9. DIRECTIVE AUTHORITY REQUIRING REPORT	25X1
Formated by NSA		YES	IF YES GIVE ADP PROCESSING NO.		
	X	NO		RCS - NSA - 342 Report	

10. PREPARING COMPONENT (include lowest level contributing information to report)	11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.)
OC-CS/CAB	Two copies of the report (RCS - NSA - 342) are received from NSA and one copy returned with total requirements for COMSEC material.

12. COST FACTORS

A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	X	HOURS PER REPORT	=	COST PER REPORT	X	TIMES PREPARED	=	COST PER YEAR
GS-7-3	$4.15		16		$66.40		1		$66.40
GS-13	$8.86		4		$35.44		1		$35.44

B. COSTS OF COMPUTER PRODUCED REPORTS

None - Report from NSA for quantitative requirements to be entered.

	TOTAL COSTS PER YEAR	$101.84

13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.

This report serves as a basic for ordering communications security keying material/documents for COMSEC depot. Report is used by NSA in scheduling production, allocation, and distribution of COMSEC materials.